



**POHMS Annual Fall Educational Conference | November 13-14, 2025**  
***Kalahari Convention Center Pocono Manor, PA***

May 9, 2025

Dear Exhibitor,

The Premier Oncology Hematology Management Society will be hosting its Annual Fall Conference on **November 13-14, 2025, at Kalahari Convention Center in Pocono Manor, PA.**

The target audience for this meeting is Practice Administrators, Office Managers, Oncologists, and Allied Health professionals including registered nurses, billing staff and other health care professionals involved in the care of patients with cancer. We are expecting approximately 40 POHMS attendees.

**Registration for exhibitors will open by May 15, 2025. Exhibit information is listed below. You can register and find all necessary paperwork here:**  
**[POHMS | Annual Fall Conference](#)**

**Fees:**

**Corporate Sponsors:**

- **Platinum Sponsor:** Exhibit Fee included in sponsorship for up to **eight (8)** company representatives and **two (2) tables**. **Additional company representatives \$300 each**
- **Diamond Sponsor:** Exhibit Fee included in sponsorship for up to **four (4)** company representatives. **Additional company representatives \$300 each.**
- **Gold Sponsor:** Exhibit Fee included in sponsorship for up to **three (3)** company representatives. **Additional company representatives \$300 each.**
- **Silver Sponsor:** Exhibit Fee discounted to **\$1000** for up to **two (2)** company representatives. **Additional company representatives \$300 each.**

**Exhibitors:**

- **\$2000 for two (2) company representatives.** Not subject to accounting or reconciliation of expenses after the event. This fee is inclusive of the items listed below.
- Additional company representatives: **\$300 each**
- **Additional company table** (limited quantity allowed) **\$2000 each** Reach out to Veronica Caggiano at [veronica@pohms.com](mailto:veronica@pohms.com) for more information and to inquire about availability. Not subject to accounting or reconciliation of expenses after the event. This fee is inclusive of the items listed below.

**Exhibit fee includes:**

- Attendance by two company representatives (Platinum, Diamond, and Gold Corporate members as per sponsorship level)
- 6' draped table with company name banner
- Two Chairs
- Wastebasket
- All meals included.
- Welcome reception on Wednesday, November 12, 2025

**Registration:**

**Wednesday, November 12, 2025  
4:00-6:00 PM**

**Thursday, November 13, 2025  
Beginning at 7:00 AM**

**Exhibit Set-up**

**Wednesday, November 12, 2025  
After 9:00pm** *\*this could change as we get closer to the event*

**Thursday, November 13, 2025  
Beginning at 6:00 AM**

**Exhibit Hours**

*\*Please note events and breaks noted in the program in relation to exhibit hours*

**Thursday, November 13, 2025  
7:30 am to 4:00 pm during vendor breaks**

**Friday, November 14, 2025  
7:30 am to 1:00 pm during vendor breaks**

**Exhibit Tear-down**

**Friday November 14, 2025  
After Last Break**

**Key Dates/Deadlines:**

- **Last date for exhibitor registration is October 31, 2025 (exhibitors who are confirmed as of this date will be included in conference printed materials)**
- **Late fee after this date is: \$500, THERE ARE NO EXCEPTIONS**
- **Payment for all exhibits is due no later than November 1, 2025**

**Refunds:**

**If cancellation is received by October 31, 2025, a full refund minus a 25% administration fee. *After this date, all registration fees are non-refundable. No exceptions***

**SHIPPING INFORMATION:**

**Shipping Information will be provided in October 2025.**

**Shipments cannot arrive more than three (3) days prior to the event**

***POHMS is not responsible for items shipped to the hotel. Please be sure ALL packages are labeled correctly for your company.***

**POHMS has negotiated a group guest room rate of \$189.00/night/plus taxes.**

**Reservations by booking through the dedicated reservation link below.**

**[Secure your room now!](#)**

**The cut-off date for the group rate is October 12, 2025. The room block fills up quickly, reserve today.**

POHMS is a Pennsylvania non-profit 501c (6) organization. **POHMS federal identification number is 25-1767622** (W-9 attached).

Please make your check payable to POHMS and mail to:

**POHMS - Administrative Office  
C/O Veronica Caggiano  
1700 Sullivan Trail  
Suite 7, #180  
Easton, PA 18040**

Questions? Please contact Veronica Caggiano at [veronica@pohms.com](mailto:veronica@pohms.com) or call (908) 442-8172.

We are looking forward to another successful event and seeing everyone. Thank you for your continued support of our society and our mission.

Best Regards,

Veronica Caggiano  
POHMS Administrative Director